

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, April 23, 2002**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review meeting was held on Tuesday, April 23, 2002, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Ms. Williams, Mr. Freiling, Mr. Brendel, Mr. Walker, and Mr. Sandbeck. Absent was Board member Mr. Spence. Also present were Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

Mr. Brendel motioned to approve the consent agenda as presented.

ARB# 38-02 Hunt/907 Capitol Landing Road – Accessory Building (tool building)- Approved

ARB# 35-02 BPS Associates/809 Richmond Road - Exterior Change (remove wood vertical siding and install horizontal concrete siding on rear addition of office) - Approved

ARB

Sign# 13-02 Chanello's Pizza/1673 Richmond Road – Monument Sign – Approved

ARB

SIGN# 16-02 Cornerstone Grill/1203 Richmond Road – Monument Sign - Approved

ARB

SIGN# 17-02 G-Square Inc./1001-A Richmond Road – Freestanding Sign – Approved

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker, and Mr. Sandbeck.

Nay: None.

Absent: Mr. Spence.

Abstain: None.

ARCHITECTURAL PRESERVATION DISTRICT

ARB# 34-02 Kornwolf/2133-21 South Henry Street – Exterior Change (install two skylights on townhouse unit)

Ms. Kornwolf was present to discuss the skylights for her townhouse. She presented a revised proposal to install five skylights on the rear elevation. Mr. Williams asked if The Oaks Homeowner's Association had approved the revised plan. Ms. Kornwolf replied yes. Ms. Murphy asked if The Oaks Homeowner Association had approved the additional three skylights with all five of them on the rear roof area. Ms. Kornwolf stated that she was not aware that she had to go back for changes but she did not think they would have a problem with the revised proposal since they had approved the original proposal.

Ms. Williams motioned to approve the revised plan for ARB#34-02 conditioned upon the following:

- That approval is obtained for the revised plan from The Oaks Homeowner's Association.
- That no more than five skylights be installed on the rear elevation as shown on the revised proposal submitted at the meeting.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker, and Mr. Sandbeck.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

CORRIDOR PROTECTION

ARB# 37-02 Walsingham Academy/1100 Jamestown Road – Accessory Buildings (Two storage buildings)

Jeffrey Barra, Architect, and Sister Laura Della Santa, President of Walsingham Academy, were present to discuss the plans for two storage buildings that will replace two storage containers that are presently being used for the school. Mr. Barra stated that the new buildings were needed to store maintenance and athletic equipment because the two storage containers that are being used are inadequate. He stated that the plan indicates white horizontal vinyl siding, but they are willing to change it to white horizontal hardiplank or wood to meet the ***Design Review Guidelines***. The Board asked about the location of the storage buildings. Mr. Barra stated that the buildings would be essentially in the same area where the two storage trailers are located but would meet setback requirements.

Ms. Williams asked about the height of the fence and if the fence would be painted. Mr. Barra noted that the fence would either be six feet or eight feet tall and would be painted white to match the new buildings. Ms. Murphy noted that the Zoning Ordinance regulated the height of the fence and that it could not exceed six feet. Mr. Barra stated it would be six feet to meet ordinance requirements.

Chairman Williams asked for comments from the audience.

Raymond Dominguez, 112 Holly Hills Drive was concerned with trash, lights being left on in the gym and noise from the parking lot. Mr. Williams noted that these were concerns that were not the purview of the Architectural Review Board.

Mr. Williams motioned to approve ARB#37-02 conditioned upon replacing the white vinyl siding on the plans with white horizontal Hardiplank siding and that the proposed fence would not exceed six feet and be painted white to match the proposed buildings.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker,
and Mr. Sandbeck.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

SIGNS

ARB

SIGN# 18-02 Stein Mart/161 Monticello Avenue – Building Mounted Sign

Richard Carver, sign contractor, was present to discuss the purposed building mounted sign for Stein Mart. Mr. Brendel asked Mr. Carver if the sign is neon. Mr. Carver stated that the lettering is a fluorescent dark green color and is internally illuminated by neon tubing. A general discussion followed with the Board noting that all the signs in the shopping center had white lettering with bronze returns and that the **Design Review Guidelines** for signs require uniformity with signs in shopping centers. Therefore, it was the consensus of the Board that the “Stein Mart” sign should have white lettering with bronze sides and returns to conform to the other signs in the shopping center. Mr. Carver agreed to revise the sign to conform to the **Design Review Guidelines** by providing white lettering with bronze sides and returns.

Mr. Williams motioned to approve ARB Sign#18-02 conditioned upon the sign having white lettering with bronze sides and returns to match other signs in the shopping center.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker,
and Mr. Sandbeck.

Nay: None.

Absent: Mr. Spence.

Abstain: None.

ARB

SIGN# 19-02 IZOD/3032 Richmond Road – Building Mounted Sign

Tim Brown, sign contractor, was present to discuss the purposed building mounted sign for “IZOD”. Mr. Brown presented the Board a sample of the lettering that is purposed for the sign. The lettering is a 1/2” blue painted foam with a 1/8” blue plex-laminate face cover on the front. Mr. Brown noted that “IZOD” planned on staying at the West Point Shopping Center for one year while their store at the Williamsburg Outlet Mall was being remodeled and that the sign would be removed after remodeling.

A general discussion followed with the Board agreeing that the sign was not appropriate because it did not meet the ***Design Review Guidelines***, which requires materials, colors, and lettering to be uniform throughout the site and compatible with the related building. The Board was also concerned with the durability of the foam letters as presented and decided that the foam letter presented to the Board at the meeting was not appropriate for signs in the City.

Mr. Williams motioned to deny ARB Sign# 19-02 for the following reasons:

- The design of the sign is not consistent with the ***Design Review Guidelines***, which requires materials, colors, and lettering to be uniform throughout the site and compatible with the related building.
- The durability of the foam letter presented to the Board was not appropriate for signs in the City.

The Board noted that white channel letter faces on a raceway similar to those at the shopping center would be acceptable. They also noted, that blue aluminum sides for the lettering, similar to the green sides of the Plow and Hearth sign at the shopping center, may be acceptable depending on the color of blue selected for the sides.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker,
and Mr. Sandbeck.

Nay: None.

Absent: Mr. Spence.

Abstain: None.

OTHERS

**ARB# 39-02 Lighthouse Roasting Company/220 Monticello Avenue –
Conceptual Review of freestanding coffee building**

Randy and Jill Pryor were present to discuss their plans for a freestanding coffee building in the parking lot of Monticello Shopping Center. Mr. Pryor gave the Board some background information on the operation of the coffee shop and thought that there was a market for one in the Williamsburg Area. He discussed the proposed building materials and noted the building would look solid but could be moved if this location did not work out. He asked the Board if they had any input on the building design.

A general discussion followed with the Board agreeing that the proposed design and materials did not meet the ***Design Review Guidelines***. The Board expressed a concern with the building looking portable and therefore not fitting in with the area. The Board suggested that the applicant look at the materials present at the shopping center and provide several rough sketches that meet the ***Design Review Guidelines*** for the Board to review. The applicant thanked the Board for their comments and agreed to return with several designs at a later date.

Minutes of April 9, 2002 meeting.

The minutes were approved with minor changes as noted by Mr. Brendel.

There being no further business, the meeting was adjourned at 7:30 pm.

Jason Beck
Zoning Officer